Full Paper Guidelines

General Information

- The paper should be typed in standard-size paper (A4) with 1" margins on all sides.
- The paper should be typed in justified and single-spaced, in 12-point Times New Roman font.
- The paper should not exceed 8.000 words.
- The paper should include **Introduction**, **Method**, **Results**, **Analysis and Discussion**, and **References**.
- **Title page**: The title of the paper should be centered and typed in 14-point Times New Roman font and bold. The author's name, the institutional affiliation, and email should be centered and typed in 12-point Times New Roman font.
- **Abstract**: The subtitle "Abstract" should be lefted and typed in 12-point Times New Roman font and bold. It should be single-spaced without indent and contained 250—300 words. The keywords list up to 5 keywords at the end of the abstract.
- Phonetic characters should be set in an IPA font (use SIL IPA93 or Doulos or Charis SIL).
- Special symbols should be set in a symbol font (use only one such font throughout, if possible).
- The automatic page numbering function should be used for numbering the page.
- Tab stops should be used for indents, not the space bar.
- The file should be in MS Word and not exceed 20 MB.

Paragraph Styles

- Use no more than three levels of heading below the article or chapter heading. The heading numbering should be typed in Arabic numbering without full stop at the end of the number.
- Any quotation of over 40 words in length should be typed in a new paragraph, using a different paragraph style. The cite references in the text contains name and year in parantheses. Examples:
  > Negotiation research spans many disciplines (Thompson 1990).
  > This result was later contradicted by Becker and Seligman (1996).
  > This effect has been widely studied (Abbott 1991; Barakat et al. 1995; Kelso and Smith 1998; Medvec et al. 1999).
- If you are using abbreviations, defined it at first mention and used consistently thereafter.
- If the heading are using Arabic numbering, used Roman numbers, lowcase letters, or bullet for lists.

Figures and Tables

- Figures and tables should refer to the main text.
- Figures and tables numbering should be written sequentially.
- Figures and tables should be referenced with number (*e.g. as shown in Tabel 1…*).
- The figure captions should be placed after figures, while the table captions should be placed before each table.
- The tables should be made with table function in MS Word, not MS Excel.

- The background tints should be avoided in table.
- Table will fit into the final text width (around 114 mm) without the font size falling below 9pt
- The tree diagram should be written in Times New Roman font.

References

- References should be in APA styles.
- The list of references should only include works that are cited in the text and that have been published or accepted for publication. Personal communications and unpublished works should only be mentioned in the text.

Journal Article

Grady, J. S., Her, M., Moreno, G., Perez, C., & Yelinek, J. (2019). Emotions in storybooks: A comparison of storybooks that represent ethnic and racial groups in the United States. *Psychology of Popular Media Culture*, *8*(3), 207–217. https://doi.org/10.1037/ppm0000185

- ***Parenthetical citation***: (Grady et al., 2019)
- ***Narrative citation***: Grady et al. (2019)

Book-authored

Jackson, L. M. (2019). *The psychology of prejudice: From attitudes to social action* (2nd ed.). American Psychological Association. https://doi.org/10.1037/0000168-000
Sapolsky, R. M. (2017). *Behave: The biology of humans at our best and worst*. Penguin Books.

- ***Parenthetical citations***: (Jackson, 2019; Sapolsky, 2017)
- ***Narrative citations***: Jackson (2019) and Sapolsky (2017)

Book-edited

Kesharwani, P. (Ed.). (2020). *Nanotechnology based approaches for tuberculosis treatment*. Academic Press.
Torino, G. C., Rivera, D. P., Capodilupo, C. M., Nadal, K. L., & Sue, D. W. (Eds.). (2019). *Microaggression theory: Influence and implications*. John Wiley & Sons. https://doi.org/10.1002/9781119466642

- ***Parenthetical citations***: (Kesharwani, 2020; Torino et al., 2019)
- ***Narrative citations***: Kesharwani (2020) and Torino et al. (2019)

Book chapter-authored

Do not create references for chapters of authored books. Instead, write a reference for the whole authored book and cite the chapter in the text if desired.

- ***Parenthetical citation of a chapter of an authored book***: (McEwen & Wills, 2014, Chapter 16, p. 363)
- ***Narrative citation of a chapter of an authored book***: McEwen and Wills (2014, Chapter 16, p. 363)

Book chapter-edited

Aron, L., Botella, M., & Lubart, T. (2019). Culinary arts: Talent and their development. In R. F. Subotnik, P. Olszewski-Kubilius, & F. C. Worrell (Eds.), *The psychology of high performance: Developing human potential into domain-specific talent* (pp. 345–359). American Psychological Association. https://doi.org/10.1037/0000120-016

Dillard, J. P. (2020). Currents in the study of persuasion. In M. B. Oliver, A. A. Raney, & J. Bryant (Eds.), *Media effects: Advances in theory and research* (4th ed., pp. 115–129). Routledge.

- *Parenthetical citations*: (Aron et al., 2019; Dillard, 2020)
- *Narrative citations*: Aron et al. (2019) and Dillard (2020)

Online documents

Please view this link. https://apastyle.apa.org/style-grammar-guidelines/references/examples/#online-media

Article's Title

(The title should be centered on the page, typed in 14-point Times New Roman font, and bold)

Wisnu Kencana
State University
wisnukencana@uni.ac.id

(The author's name, the institutional affiliation, and email should be centered and typed in 12-point Times New Roman font. Only the author's name is written in bold)

Abstract
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…......…………….……The abstract length between 250—300 words …………………………….

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Keywords ……………, ……………, ……………, (3—5 words)

1 Introduction

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2 Method

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3 Result

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4 Analysis and Discussion

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5 References